

# RCN Vehicle Use Agreement

Updated 5/2017

Copy of Driver's License

This agreement is between  
Richardson Church of the Nazarene  
And

\_\_\_\_\_  
(Driver)

This agreement involves the following vehicle/vehicles

Year	Make	Model	VIN
*2016	Ford	Starcraft (Bus)	1FDFE4FS2GDC05734
2007	Ford	Van (White)	1FBNE31L87DA57233

\*CDL required for use

- 1) Driver will inspect the vehicle/vehicles and fill out the "Vehicle Inspection Report" upon each use.
- 2) Driver will operate vehicle(s) in compliance with all appropriate laws.
- 3) Driver will have in effect at all times a policy of liability insurance in his/her own name.
- 4) User will report all traffic accidents to both the pastor and local authorities at the location of the accident, no matter how minor or insignificant the accident may seem.
- 5) **Driver will surrender his or her while driving vehicles owned by RCN.** When operating an RCN vehicle with passengers of any age, the driver's phone must be given to a non-driving passenger who will return the phone to the driver once the vehicle is parked. Drivers may not use their phone—even for navigation—while operating the vehicle.

Signed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By: \_\_\_\_\_  
Driver

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By signing below, I signify that I have explained this Vehicle Use Agreement as well as vehicle scheduling procedures to the driver.

Signed this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

By: \_\_\_\_\_  
RCN Staff Member